

# Guam Board of Allied Health Examiners

REGULAR VIRTUAL BOARD MEETING

Friday, March 7, 2025 at 12:00 p.m. (Guam ChST)

Join Zoom Meeting

<https://us06web.zoom.us/j/81932048316?pwd=q6oXXPo7Jr0ps3ZGM91dSUvaaOn8cQ.1>

Meeting ID: 819 3204 8316

Passcode: 028843

## MINUTES

Item		Discussion	Responsible Party	Reporting Timeframe	Status
I	Call to Order	Meeting Chaired by Dr. Balajadia	Chair	1206	Call to Order
	Proof of Publication	Guam Daily Post and Guam Public Notices Portal 02/27/25; 03/05/25	Chair	1207	Confirmed
	Roll Call	<b>GBAHE Members</b> <u>Present at HPLO:</u> <input checked="" type="checkbox"/> Vincent Pereda, Licensed Mental Health Counselor, Vice-Chair <input checked="" type="checkbox"/> Dr. Dennis Triolo, Audiology <input checked="" type="checkbox"/> Dr. Sungwook “Steve” S. Kim, Podiatrist <input checked="" type="checkbox"/> Catherine San Nicolas, Clinical Dietitian/Nutritionist <input checked="" type="checkbox"/> Rosalind S. Taitingfong, Occupational Therapist, Treasurer <input checked="" type="checkbox"/> Dr. Velma R. Harper, Veterinarian <input checked="" type="checkbox"/> Gregory J. Cruz, Respiratory Therapist <u>Virtual Attendance:</u> <input checked="" type="checkbox"/> Dr. Gregory Miller, Chiropractic <input checked="" type="checkbox"/> Nadine Cepeda, LPC/LMHC/MFT, Secretary <input checked="" type="checkbox"/> Dr. Richard Chong, ACOM <input checked="" type="checkbox"/> Dr. Mamie Balajadia, Clinical Psychology, Chair <input checked="" type="checkbox"/> Ray Tajalle, Physician Assistant	Chair	1206	Quorum Established
II	Adoption of Agenda	<i>Motion to Approve the Agenda: Dr. Miller; 2<sup>nd</sup>: R. Taitingfong.</i>	GBAHE	1208	Unanimously Adopted Agenda
III	Approval of Minutes	<b>Draft Minutes</b> dated 02/7/25 C. San Nicolas proposed an amendment to the treasurer's report under item four. She suggested changing the word "discrepancy" to "inconsistencies" in the first and third paragraphs of the report. C. San Nicolas clarified that she had not used the word "discrepancy" and had instead said "inconsistencies." No further discussion was raised, and the group moved forward with a motion to approve the agenda with the amendment to the treasurer's report. <i>Motion to Approve as Amended: Dr. Harper; 2<sup>nd</sup>: V. Pereda.</i>	GBAHE	1208	Unanimously Approved as Amended

Item		Discussion	Responsible Party	Reporting Timeframe	Status
IV	Treasurer's Report	<p>R. Taitingfong provided an update regarding the financial data, stating that no figures or data had been received from DOA. As a result, the available figures were carried over from the previous year. The report was adjusted to reflect this by placing the information under "Fiscal Year 2024" and noting the revenues from online license renewals for the fiscal year 2025. However, a total could not be provided as the necessary data from DOA was still pending. The report only includes amounts from online renewals, excluding other revenue sources managed through the treasurer's office.</p> <p>Dr. Balajadia mentioned that a clearer financial picture should be available at the next meeting. She mentioned that by this time, a substantial amount should have been collected from the renewals. However, she emphasized that B. Sablan would need to coordinate with DOA to finalize and release the report.</p>	R. Taitingfong	1210	Noted.
V	Administrator's Report	<p>B. Sablan reminded the board regarding the newly implemented SOPs HPLO 14 and 15. SOP 14 outlines the process for board members' review of applications and access to files and records, while SOP 15 covers the conduct of board members. It was also highlighted that board members had been emailed a statement of disclosure for conflicts of interest with the Guam Election Commission, and these forms must be submitted by the due date.</p> <p>C. San Nicolas raised a question about the conflict of interest disclosure, specifically asking which meeting the form referred to when it stated that conflicts must be disclosed. B. Sablan clarified that if a conflict arises after the March meeting, board members should disclose it at the next available meeting, likely in April. The disclosure will be included in the board meeting agenda.</p>	B. Sablan	1211	Noted
VI	GBAHE Complaints	<p><b>A. GBAHE-CO-22-03 MFT Received 02/21/22.</b> The board is still awaiting an opinion from the Attorney General. It was noted that while progress is desired in resolving the complaint, the situation remains unresolved. During the previous meeting, V. Pereda suggested dismissing the complaint. The group is still waiting for the Attorney General's input. N. Cepeda reiterated her concerns and proposed seeking legal counsel to review the matter, suggesting that the board may also need to consider hiring another attorney. The delay in securing legal guidance was noted as a concern. It was agreed that legal advice is necessary, though some members emphasized that the situation has dragged on for too long and the board cannot be caught up in the ongoing legal disputes. <i>Motion to Table to Next Meeting: Dr. Triolo; 2<sup>nd</sup>: Dr. Harper.</i></p>	M. Balajadia	1214	Ongoing, Legal Services Requested. Unanimously Tabled
		<p><b>B. GBAHE-CO-23-02 Veterinarian Received 12/28/23</b> The board discussed two veterinarians listed under agenda items 2302 and 2303, but there was some confusion regarding the details of the complaints, as Dr. Balajadia only had the printed agenda and not the internal documents. It was clarified that Dr. Harper had been informed of the issue, and letters had been sent to the veterinarians in question several months ago. Dr. Harper reported that the delay in addressing the complaints was attributed to the absence of legal counsel and procedural issues, such as whether the veterinarians were notified in a timely manner. Dr. Harper acknowledged that she could not address the issue directly due to a conflict of interest with one of</p>	Dr. Harper		Ongoing Awaiting legal Consult

Item		Discussion	Responsible Party	Reporting Timeframe	Status
		the veterinarians. She promised to have more specific answers at the next meeting. Dr. Balajadia suggested that B. Sablan and J. Bruan could assist Dr. Harper. She mentioned the conflict of interest related to the veterinarian should be documented in writing, and could possibly be reassigned. It was determined that legal advice is needed to proceed. As a result, the discussion on the veterinarians would be postponed until legal counsel is consulted.			
		<b>C. GBAHE-CO-23-03 Veterinarian Received 12/28/23</b> <i>Motion to Table to Next Meeting: Dr. Triolo; 2<sup>nd</sup>: Dr. Harper.</i>	Dr. Harper		Unanimously Tabled
		<b>D. GBAHE-CO-24-03 SLP Received 08/06/24</b> N. Cepeda is in the process of gathering more information in accordance with the new rules and regulations. B. Sablan will be contacted to help schedule a meeting with the person involved in the complaint to discuss potential sanctions. Once this meeting takes place, additional information will be provided to the board.  V. Pereda asked whether the board currently has a member appointed to the SLP, to which it was confirmed that they do. He then inquired if a replacement would be appointed for the outgoing member. It was clarified that the decision rests with the governor. B. Sablan added that a nomination has already been submitted to the legislature, which was news to some members. <i>Motion to Table to Next Meeting: Dr. Triolo; 2<sup>nd</sup>: Dr. Harper.</i>	N. Cepeda		Unanimously Tabled
VII	Old Business	<b>A. Renewal Applications</b>		1222	
		<b>1. March Lynda for Clinical Dietitian / Nutritionist.</b> The board discussed the status of L. March's certificate renewal, which is still pending submission. C. San Nicolas recommended removing L. March from the agenda until all necessary certificates are submitted. After some consideration, the board agreed to remove her from the agenda for now and place her back on once her renewal materials are complete. The motion was moved by C. San Nicolas, representing clinical dietitian nutritionists. <i>Motion to Remove from Agenda: C. San Nicolas; 2<sup>nd</sup>: N. Cepeda</i>	C. San Nicolas		Applicant will be Removed from the Agenda until Necessary Documents are Provided.
		<b>2. Dunn, Joshua for Nutritionist</b> C. San Nicolas noted that J. Dunn was required to submit 25 hours but has submitted 26.5 hours, thereby meeting the necessary requirements. <i>Motion to Approve: C. San Nicolas; 2<sup>nd</sup>: Dr. Harper.</i>	C. San Nicolas		Unanimously Approved
VIII	New Business	<b>A. Initial/New Applications</b>	GBAHE	1224	
		<b>1. Clark, Adeenah for Physical Therapy</b> <i>Motion to Approve: R. Taitingfong; 2<sup>nd</sup>: Dr. Kim.</i>			Unanimously Approved
		<b>2. Roa, Jessie for Physical Therapy Assistant</b> <i>Motion to Approve: Dr. Chong; 2<sup>nd</sup>: Dr. Miller</i>			Unanimously Approved
		<b>B. Collaborative Practice Agreement</b> No applications at this time.			No Applicants
		<b>C. Applications to Sit for Exam</b>			
		<b>1. Santos, Andrea</b>			Unanimously

Item		Discussion	Responsible Party	Reporting Timeframe	Status
		A motion was made to allow A. Santos to sit for the LPC exam. <i>Motion to Approve: V. Pereda; 2<sup>nd</sup>: C. San Nicolas.</i>			Approved
		<b>D. Late Renewal Applications</b>			
		<b>1. Louis, Dedra for Licensed Professional Counselor</b> <i>Motion to Approve: Dr. Harper; 2<sup>nd</sup>: Dr. Miller.</i>			Unanimously Approved
		<b>2. Tice, Harold S. for Veterinarian</b> <i>Motion to Approve: Dr. Harper; 2<sup>nd</sup>: Dr. Miller.</i>			Unanimously Approved
<b>IX</b>	<b>Next Board Meeting</b>	<b>Announcements</b> – Next Meeting – April, 2025, at 12:00 p.m.	GBAHE	1228	Set Date
<b>X</b>	<b>Adjournment</b>	<i>Motion to Adjourn: N. Cepeda; 2<sup>nd</sup>: Dr. Triolo.</i>	GBAHE	1231	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted:

Submitted by the GBAHE Secretary:

Date:

Approved by the GBAHE with or without changes:

Date:

Certified by or Attested by the Chairperson:

*Mamie Chalepadra*

Date: 04/11/2025