

**GUAM BOARD OF BARBERING AND COSMETOLOGY**

Department of Public Health and Social Services

Health Professional Licensing/EMS

**VIRTUAL BOARD MEETING**

**Tuesday, May 10, 2021, 9:00 AM**

<https://global.gotomeeting.com/join/393613845>

**MINUTES**

**MEMBERS PRESENT:**

- Jenneth Quimbao, Chair
- Ashley Taitano, Vice Chair
- Laurie Tumaneng, Treasurer
- Joseph Blas, Member
- Raymond Santos, Member

**OTHERS PRESENT:**

- Robert Weinberg, Legal Counsel
- Janice Aguon
- James Espaldon
- Marcy Tiong
- Bentley San Nicolas, Public (Supporting Applicant, Runlian Xie)
- Zennia Pecina, HPLO Administrator
- Deborah Borja, HPLO
- Breanna Sablan, HPLO
- Nicole Romero, HPLO
- Eddy Reyes, FLAME TREE Freedom Center
- Chantay Benitez, FLAME TREE Freedom Center

TOPIC		DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
<b>I.</b>	<b>CALL TO ORDER</b>	Called to order at 9:08am.	Chair	9:08	Called to Order
<b>II.</b>	<b>ROLL CALL</b>	Virtual roll call. See attendees listed above.	Chair	9:11	Noted
<b>III.</b>	<b>PROOF OF PUBLICATION</b>	Ad posted on Pacific Daily News posted May 3rd and May 6, 2021.	GBBC	9:11	Confirmed
<b>IV.</b>	<b>APPROVAL OF AGENDA</b>	- A. Taitano motions to first Entertain Guests from Old Business before the HPLO Report and after the Approval of Minutes. <i>Motion: A. Taitano, 2<sup>nd</sup> R. Santos.</i>	GBBC	9:15	Approved with Amendment



TOPIC		DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
		<p>has approximately \$6,000.00 available for contracts. For building rents, GBBC has around \$1,750.00 available for supplies.</p> <ul style="list-style-type: none"> <li>- For FY 2020, there is a balance of \$119.00 for GBBC contracts.</li> </ul>			
<b>IX.</b>	<b>OLD BUSINESS</b>	<p>C. Louis Moreno - <i>Barber</i></p> <ul style="list-style-type: none"> <li>- As discussed in the last Board meeting, this person applied for an apprentice license; however, he has been working with an apprentice license for over two years (2004). Board discussed their concern and need for clarification of this application. He has passed the practical test, however, has failed the written test multiple times. Since the cap is at two years working as an apprentice, he needs to reapply.</li> <li>- He is now doing a whole new application for an apprentice license, so this seems to solve the concerns. This will require a new process, a new number, etc.</li> </ul> <p>D. Rules and Regulations – <i>On-Going</i></p> <ul style="list-style-type: none"> <li>- This is the same document that was worked on with Senator Sheldon's office. It was sent via email to all Board members. The Chairwoman resent it to everyone today.</li> <li>- Asst AG Weinberg suggests to set Work Session meetings for a consistent time to go through them. It looks like it is based on California law, which is good; however, he has other suggestions for consideration.</li> <li>- It is really important for the GBBC Treasurer to have input on the fees in the Rules and Regulations.</li> <li>- Chairwoman attended a National Interstate Council of Cosmetology (NIC) meeting and has some good input for the Rules and Regulations document moving forward.</li> </ul> <p>E. NIC Exam – <i>Update on status of Exam</i></p> <ul style="list-style-type: none"> <li>- Confirmed for the end of July; dates to be established. Marcy Tiong, lead examiner, will confirm the dates based on the availability of the classrooms. Anticipate three full days.</li> </ul>	GBBC	10:07	Noted

TOPIC		DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
X.	NEW BUSINESS	<p>A. <u>Application for Establishment</u></p> <p>1. Jaded and Cure</p> <ul style="list-style-type: none"> <li>- Worker’s license not included in applicant’s folder.</li> <li>- This also relates to the Other Business: Complaint Against Kirsten Catahay section of this agenda. She is conducting training for permanent makeup in an establishment without an instructor's license to administer certified training. Permanent makeup should not be done in a salon because it does not fall under cosmetology.</li> <li>- She was advertising on social media with many violations as mentioned above. She also asks for payment, calling it an apprenticeship program.</li> <li>- Board discussed sending a Cease and Desist letter to her. Asst AG Weinberg requested photos and links for evidence and a physical address. A Cease and Desist Letter to be drafted, stating violations. NOTE: Vice-Chair is authorized to sign the letter if the Chair is off island.</li> </ul>	GBBC	10:15	Approved
		<p>B. <u>Application for Examination</u></p> <p>1. Brandy Booth - <i>Esthetician</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>2. Desaree M.R. Capua – <i>Esthetician</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>3. Angelyssa K. Cruz - <i>Esthetician</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>4. Keleah P. Gagarin – <i>Cosmetologist</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>5. Kyoko Iwama - <i>Esthetician</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>6. Ayako H. Manglano – <i>Manicurist</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>7. Franshay A. Shippy – <i>Esthetician</i></p> <ul style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ul> <p>- <i>Motion: A. Taitano; 2<sup>nd</sup> R. Santos.</i></p>	GBBC	10:19	Conditional Approval

TOPIC		DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
		<p>C. <u>Application for Apprentice</u></p> <ol style="list-style-type: none"> <li>1. Desaree M.R. Capua – Esthetician               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>2. Angelyssa K. Cruz - Esthetician               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>3. Keleah P. Gagarin – Cosmetologist               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>4. Kyoko Iwama - Esthetician               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>5. Trang T. Keeschulte – Manicurist               <ol style="list-style-type: none"> <li>a. Motion to remove the application and wait for the application for examination</li> </ol> </li> <li>6. Ayako H. Manglano – Manicurist               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>7. Franshay A. Shippy – Esthetician               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> </ol> <p>- <i>Motion: A. Taitano; 2<sup>nd</sup> R. Santos.</i></p>	GBBC	10:22	Conditional Approval
		<p>D. <u>Application for Re-Examination</u></p> <ol style="list-style-type: none"> <li>1. Lorenzo E. Ballete Jr. – Barber               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>2. Jeong J. Kim – Esthetician               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a 3rd signature</li> </ol> </li> <li>3. Kaitlan Michalski – Cosmetologist               <ol style="list-style-type: none"> <li>a. Conditionally approved pending a money order and payment.</li> </ol> </li> </ol> <p>- <i>Motion: A. Taitano; 2<sup>nd</sup> R. Santos.</i></p>	GBBC	10:29	Conditional Approval
<b>XI.</b>	<b>OTHER BUSINESS</b>	<p>A. <u>Janice Aguon – Continuing Education</u></p> <ul style="list-style-type: none"> <li>- Ms. Aguon proposed starting and offering Continuing Education courses once a month on island (in-person versus online).</li> <li>- Guam’s Continuing Education required hours is a total of 6 hours. Ms. Aguon is a licensed instructor with 12 hours required (6 for cosmetology and 6 for instructors). She notices she needs more</li> </ul>	GBBC	11:07	Noted

TOPIC		DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
		<p>than 12 hours in some cases. She wonders if there is any other alternative than the Continuing Education website.</p> <ul style="list-style-type: none"> <li>- The Board suggested that Ms. Aguon work with an existing school in lieu of starting a new school since that would be more difficult.</li> <li>- The Board will review the Statutes again and share advice with Ms. Aguon and her process with GCC or Mariacy moving forward.</li> <li>- Asst AG Weinberg suggests creating a Continuing Education Committee to create a portion for this in the Rules and Regulations document. Boards are entitled to use volunteers because the Committee doesn't only have to be Board members.</li> </ul> <p>B. <u>Complaint against Kirsten Catahay</u></p> <ul style="list-style-type: none"> <li>- Complaint was received a week ago. Ms. Catahay is conducting training in an establishment without an instructor's license to give out certified training. Asst AG Weinberg will draft a Cease and Desist Letter.</li> <li>- This is related to the Application for Establishing: Jaded and Cure section of this agenda. Review additional notes under that section above.</li> </ul> <p>C. <u>Next NIC Seminar</u></p> <ul style="list-style-type: none"> <li>- The Chair would like to share that at the most recent NIC conference they mentioned the next conference and how they will open up to people other than the Board members. In the next Board meeting, the Chair would like to put the conference and involvement with NIC on the agenda. There are dues to be paid and more information will be shared.</li> </ul>			
<b>XII.</b>	<b>ANNOUNCEMENT</b>	<p>Next Board Meeting scheduled for <b>June 7, 2021 at 9:00 AM.</b></p> <ul style="list-style-type: none"> <li>- Board discussed meeting face to face at the HPLO Conference Room, expressed concern regarding the limitations as it pertains to number of guests, internet support, etc. The Board will consider a hybrid approach (in-person and virtual), as well as await what other Board's will implement.</li> </ul>	Chair	11:17	Noted

TOPIC		DECISION(S) / ACTION(S) MADE	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
<b>XIII.</b>	<b>ADJOURNMENT</b>	Adjourned at 11:18am - <i>Motion: A. Taitano</i>	GBBC	11:18	Adjourned

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_; Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary Chairperson

Minutes By: Chantay Benitez, FLAME TREE Freedom Center, Inc.