

Guam Board Nurse Examiners

Regular Virtual Board Meeting Thursday, February 10, 2022 at 3:00 PM

<https://zoom.us/j/95974397232>

Meeting ID: 959 7439 7232

Passcode: 808507

Item		Discussion	Responsible Party	Reporting Timeframe	Status	
I	Call to Order		Chair	15:10		
II	Proof of Publication	a) 2/3/2022: Guam Pacific Daily News b) 2/8/2022: Guam Pacific Daily News	GBNE HPLO	15:11	Confirmed	
III	Election of Officers	Nominations for: Chair: E. Dames nominated G. Ramos <ul style="list-style-type: none"> • <i>Motion to Approve: E. Dames; 2nd: B. Manzana</i> V-Chair: B. Manzana nominated K. Fernandez (declined); E. Dames nominated G. Woodard. <ul style="list-style-type: none"> • <i>Motion to Approve: B. Manzana; 2nd: P. Manzon.</i> Treasurer: B. Manzana nominated E. Dames; <ul style="list-style-type: none"> • <i>Motion to Approve: P. Manzon; 2nd: G. Woodard.</i> Secretary: B. Manzana nominated P. Manzon (declined); E. Dames nominated A. Varghese. <ul style="list-style-type: none"> • <i>Motion to Approve: E. Dames; 2nd: G. Woodard.</i> 	GBNE	15:14	Approved Officers	
IV	Roll Call	GBNE: <input checked="" type="checkbox"/> Gia Ramos, RN, Chairperson <input checked="" type="checkbox"/> Greg Woodard, APRN-NPC, AOCNP, Vice-Chair <input checked="" type="checkbox"/> Elisa Dames, Treasurer, Public Member <input checked="" type="checkbox"/> Brenda Manzana, LPN, Secretary <input checked="" type="checkbox"/> Paula Manzon, RN-BC, Hospital Member <input type="checkbox"/> Anna Varghese, RN, DNP, Education, Member <input checked="" type="checkbox"/> Kathleen Fernandez, RN, Community Health Member	Other Present: Rob Weinberg, Asst Attorney General (1615) Deborah Borja, HPLO Rosemary Carman, HPLO Shania Nitro, Office of Attorney Vanessa Williams Rachel Cummins, Office of Attorney Vanessa Williams Eddy Reyes, FLAME TREE Freedom Center	GBNE	15:24	Quorum Established
IV	Adoption of Agenda	<i>Motion to adopt: G. Woodard; 2nd: B. Manzana.</i>	GBNE	15:26	Adopted	
V	Approval of Minutes	a) January 13, 2022 Regular Virtual Meeting. Corrected Agenda Item XII, b), 16) to read: ETWP # 22R001 (instead of 22R195). <i>Motion to approve, with an amendment: P. Manzon; 2nd B. Manzana.</i>	GBNE	15:27	Approved as amended	
VI	Chairperson's Report	The Chair reported that a meeting on the disciplinary matrix, which now has been forwarded to Asst AG Weinberg for comment. In addition, she is awaiting receipt of interpretive guidelines from the AL Board of Nursing.	Chair	15:32	Noted	

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VII	<p>Treasurer's Report</p> <p>1) E. Lisa provided a financial overview of the financial report. Carryover from FY 2021 of approximately \$20K is still available for GBNE for FY 2022. For FY 2022, as of Feb 2022. No expenditures to date. The Chair suggested that it would be helpful for the GBNE to have more visibility on the budget line items for Contractual and Miscellaneous in future reports. E. Dames stated that the GBME and GBNE generate the majority of the revenue and that there are shared costs with the other HPLO Boards and there are shared costs with other HPLO Board's.</p> <p>2) In reference to a discussion pertaining to Stipends for Exam Proctors:</p> <ol style="list-style-type: none"> a. The Chair inquired if Miscellaneous funds could be used to pay stipends to proctors as discussed in the previous GBNE meetings. E. Dames stated that, in discussion with the Acting, HPLO Administrator, B. Sablan, more research is needed in the procurement and administrative requirements to pay stipends to proctors (e.g., training and certification of proctors, requirement for business licenses, establishment of vendors, etc.). She further stated that the budget will need to be assessed to determine if there would be sufficient funding since stipends were not included in the budget, In the meantime, E. Dames suggested considering using volunteers to administer until requirements could be fully determined and procedures established. b. The Chair stated that since revenues far exceed expenses to date and since it is difficult to get volunteers, the GBNE needs to address more efficient ways to get CNAs tested and certified as expeditiously as possible. Therefore, suggested that since Registered Nurses (RN) have business licenses, they could be considered initially since they already oversee aides, while the procurement and administration requirements are explored. c. R. Carman, HPLO stated that there are usually 10-20 examinees and testing is usually completed by noon. Initially, testing was delayed as a result of the pandemic and securing a testing venue; however, the venue is no longer a problem. Recent delays have been caused primarily due to timely receipt of testing materials. d. Regarding the use of volunteers: <ol style="list-style-type: none"> i. The Chair expressed concern of seeking volunteers since nurses are experiencing burn-out due to the pandemic. ii. B. Manzana indicated that LPNs were able to volunteer in the past and suggested a volunteer roster be created in the meantime. The Chair stated that LPNs could be considered provided their scope of work allows for them to check-off skills. iii. Board members traditionally assisted in past, however, the GBNE is currently faced with other agenda priorities. e. The Chair proposed the GBNE vote on paying stipends for proctors. E. Dames stated that she recalls in a prior GBNE meeting A. Varghese was doing some research in this and recommended to table a decision on this matter until the next meeting. P. Manzon also suggested that more time to work-out details, e.g., number of proctors required, administrative forms, etc. G. Woodard commented that approximately four (4) hours of proctoring equates to \$25/hour, so a lot of effort could be expended on this matter with little benefit. <p><i>Motioned to table the stipend proposal until the next meeting: E. Dames; 2nd: B. Manzana</i></p>	E. Dames	15:33	<p>Noted</p> <p>Tabled</p>

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VIII	Committee Reports	a) Disciplinary Matrix Guidance G. Ramos reported that the disciplinary matrix is under review by Asst AG Weinberg and she is awaiting the interpretive guidelines from AL Nursing Board	G. Ramos	16:05	Noted
		b) Rules and Regulations – A. Varghese and B. Manzana. 1) RNFA (Registered Nurse First Assistant): B. Manzana reported that this is still work in-progress and sub-committees still needs to be established for the Rules and Regulations.	A. Varghese B. Manzana		Noted
		c) Forms 1) Duty to Report Form. No Report. 2) GBNE Initial/Renewal Application. No Report.	E. Dames, B. Manzana, R. Carman		Tabled
IX	Nursing Education	No report	A. Varghese		
X	Administrator's Report	No report.	Z. Pecina B. Sablan		
		a) GBNE Complaints 1) GBNE-CO-19-005 (B. Manzana) Received 6/28/19. B. Manzana reported that several attempts were made to contact the complainant, but to no avail. If the complainant decides to come forward, then the case could be re-considered. Per GMRC, employee failed probationary period and was terminated following a corrective action plan . This incident would remain in her file. Recommended case to be closed. <i>Motion to close: G. Woodard; 2nd: P. Manzon.</i>	B. Manzana	16:10	Closed
		2) GBNE-CO-19-018 (E. Dames) Received 10/1/19. E. Dames reported that, in Oct 2019, J. Cruz reported the RN was suspended for 3 days for practicing outside scope of practice. No other information in the file. In Sep 2021, the RN performed a therapeutic lobotomy which happened on two occasions, without an official order to perform the procedure. J. Cruz consulted with Chief Medical Officer regarding the suspension and it appears that the RN has learned the lesson, is back on-track and all is in order now. E. Dames recommended the case be dismissed. <i>Motion to dismiss: G. Woodard; 2nd: K. Fernandez</i>	E. Dames		Dismissed
		3) GBNE-CO-20-003 (B. Manzana) Received 6/1/20. B. Manzana reported that this was a disciplinary action regarding a CNA's attendance issue, i.e., failed to report as scheduled. The individual is no longer with GMRC. Made several attempts to contact the individual but with no success. B. Manzana recommended to close the case. <i>Motion to dismiss: G. Woodard; 2nd: P. Manzon</i>	B. Manzana		Closed
		4) GBNE-CO-20-004 (E. Dames) Received 6/1/20. No report at the time	E. Dames		Tabled.
		5) GBNE-CO-20-007/1, 2, 3, 4, 6 & 7 (B. Santos/K. Hitosis, and G. Woodard) Received 9/16/20. G. Woodard reported that he is currently awaiting guidance from legal counsel.	B. Santos K. Hitosis, G. Woodard		Tabled.

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		H. GBNE-CO-20-008 (Reassign to B. Manzana 5/18/21) Received 10/19/20. B. Manzana reported that the investigation is on-going.	B, Manzana		tabled
		I. GBNE-CO-21-001 (E. Dames) Received 3/3/21. No report	E. Dames		Tabled
		J. GBNE-CO-21-003 (*Reassigned 8/26/21 to P. Manzon) Received 6/10/21. P. Manzon reported that she is currently awaiting a response.	P. Manzon		Tabled
		K. GBNE-CO-21-004 (G. Woodard) Received 8/23/21. No report.	G. Woodard		Tabled.
		L. GBNE-CO-21-005 (G. Ramos) Received 8/23/21. G. Ramos stated that she is currently awaiting the GBNE approval of the Disciplinary Matrix.	G. Ramos		Tabled.
		M. GBNE-CO-21-006 (P. Manzon) Received 9/13/21. No report.	P. Manzon		Tabled
		N. GBNE-CO-21-007 (B. Manzana) Received 12/21/21 (new). No report.	B. Manzana		Tabled
		O. GBNE-CO-22-001 (B. Manzan Received 1/3/22 (new). No Report.	B. Manzana		Tabled
XI	Old Business	a) Guam Marianas Training Center (GMTC) CNA Graduate, Howard Redila. Since the GBNE has been awaiting the narrative report from Mr. Redila since the request from the December meeting, agreed to remove this item from the agenda. <i>Motion to remove from Old Business agenda: B. Manzana; 2nd: G. Woodward.</i>	H. Redila GBNE		Removed from the Agenda
		b) GBNE Resolution #2020-02 Amendment: R. Carman, HPLO, stated that this item is in reference to the Emergency Temporary Work Permit (ETWP), where there was a proposed amendment from a foreign graduate recommend proposed amendments on the resolution. Asst AG Weinberg stated that someone is advocating for an amendment; however, resolutions are typically not amended, instead new resolutions are proposed. Therefore, he recommended removing this item from this and future meetings. <i>Motion to remove this item from Old Business: G. Woodard; 2nd: P. Manzon</i>	GBNE		Removed from the Agenda
		a) TEMPORARY WORK PERMIT APPLICATIONS. The GBNE noted that the GBNE Executive Officer approved the applicants below. <i>Motion to approve the applicants listed below: E. Dames; 2nd: G. Woodard.</i>	GBNE	16:30	Accepted as approved by GBNE E.O.
		1) Mc Donald-Chung, Jacqueline – ETWP #22NA01 Eff 1/7/22			Approved
		2) Santiago, Justeen Rhee – ETWP #22NA02 Eff 1/7/22			Approved
		3) Concepcion, Neil – ETWP #22L001 Eff 1/21/22			Approved
		4) Leon Guerrero, Lourdes – ETWP #21R195 Eff 12/31/21			Approved
		5) Santos, Marilisa – ETWP #21R137 Eff 1/4/22 *Extension			Approved
		6) Lampa, Celiabel – ETWP #21R149 Eff 1/21/22 *Extension			Approved
		7) Canady, Abrianna – ETWP #21R138 Eff 1/11/22 *Extension			Approved
		8) Shuba, Melanie P. – ETWP #22R002 Eff 1/7/22			Approved
		9) Stack, Robert – ETWP #22R003 Eff 1/18/22			Approved
		10) Vulcano-Maliskey, Erika – ETWP #22R004 Eff 1/18/22			Approved
		11) Poli, Christiana – ETWP #22R005 Eff 1/18/22			Approved

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	12) Restrepo, Maryana – ETWP #22R006 Eff 1/18/22			Approved
	13) MacDonald, Lauren – ETWP #22R007 Eff 1/18/22			Approved
	14) Dotimas, Sophronia Margaret – ETWP #22R008 Eff 1/18/22			Approved
	15) Cecchina, Cassandra Lynn – ETWP #22R009 Eff 1/18/22			Approved
	16) Kaiser, Kasie – ETWP #22R010 Eff 1/19/22			Approved
	17) Mariani, Savannah – ETWP #22R011 Eff 1/19/22			Approved
	18) O'Brien, Danielle – ETWP #22R012 Eff 1/18/22			Approved
	19) Schimmoeller, Nicole – ETWP #22R013 Eff 1/19/22			Approved
	20) Tan, Czary Alynæ – ETWP #22R014 Eff 1/19/22			Approved
	21) Frank, Laura – ETWP #22R015 Eff 1/20/22			Approved
	22) Burk, Lori – ETWP #22R017 Eff 1/27/22			Approved
	23) Petrosino, Natalie – ETWP #22R018 Eff 1/27/22			Approved
	24) Scanlon, Catherine – ETWP #22R019 Eff 1/27/22			Approved
	25) Lamoreaux, Jacob – ETWP #22R020 Eff 1/27/22			Approved
	26) Sano, Reymart – ETWP #22R021 Eff 1/28/22			Approved
	27) Gallagher, Daniel – ETWP #22R022 Eff 1/28/22			Approved
	28) Cauble, Lindsey – ETWP #22R023 Eff 1/28/22			Approved
	29) Nimer, Servillano – ETWP #22R024 Eff 1/28/22			Approved
	b) EXAMINATION APPLICATIONS.	GBNE	16:33	
	1) Angeles, Dianne A. – RN <i>Motion to approve: P. Manzon; 2nd: G. Woodard.</i>			Approved
	2) Cepeda, Francine R. – CAN <i>Motion to approve: P. Manzon; 2nd: G. Woodard.</i>			Approved
	c) ENDORSEMENT APPLICATIONS. Motion to Approve: B. Manzana; 2 nd P. Manzon	GBNE	16:34	
	1) Ballesteros, Catherine R. – RN <i>Motion to conditionally approve pending submission of Jurisdictions on Part III & IV: G. Woodard; 2nd: P. Manzon</i>			Conditionally Approved
	2) Bulguerin, Maria Victoria C. – RN <i>Motion to approve: G. Woodard; 2nd P. Manzon.</i>			Approved
	3) Callo II, Roger G. – RN <i>Motion to approve: G. Woodard; 2nd P. Manzon.</i>			Approved
	4) Caporuscio, Victoria T. – RN <i>Motion to conditionally approve pending submission of Police and Court clearance: G. Woodard; 2nd: P. Manzon</i>			Conditionally Approve
	5) Carter, Danialah J. – RN <i>Motion to approve: G. Woodard; 2nd P. Manzon.</i>			Approved
	6) Carter, Kayla L. – RN <i>Motion to conditionally approve pending submission Jurisdiction on Part III: G. Woodard; 2nd: P. Manzon</i>			Conditionally Approve
XIII	a) Next Meeting is March 10, 2022 at 3PM	GBNE	16:37	Noted

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		<p>b) The following information was discussed and decided that informational items should be placed under the Administrator's Report:</p> <p>1) The National Council of State Boards of Nursing (NCSBN) is looking for nominees for praise peers, who are worthy of recognition. In addition, the NCSBN will be conducting training and she recommended participation in investigations.</p> <p>2) Guam was the first U.S. Territory to adopt the Compact Licensing Act.</p> <p>3) GBNE Board member could also find the above and similar information by accessing their respective passport accounts before they expire.</p> <p>4) A Round Table will be held in Rosemont IL</p>			
XIV	Adjournment	<i>Motion to Adjourn: E. Dames; 2nd: P. Manzon</i>	GBNE	16:42	Adjourned

Reviewed by:

Approved by:

Secretary / Date

Chairperson / Date

Minutes By: FLAME TREE Freedom Center, Inc.