# SEAL SERVICE

#### DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

# THE HEALTH PROFESSIONAL LICENSING OFFICE/ EMERGENCY MEDICAL SERVICES



#### HPLO ORDER 2024-002

## **MEMORANDUM**

TO: All Licensee's

FROM: Acting Administrator, Breanna B. Sablan, PCIV

DATE: July 11, 2024

SUBJECT: Transition to Digital Certificates and License Cards

Hafa Adai,

This memo serves as an official notice regarding an important change to our licensing process. Effective immediately, physical license cards will no longer be issued. Instead, we will provide digital certificates and license cards via email in PDF format.

### Reason for the Change:

• Streamlining the process: Going digital allows us to expedite the issuance of licenses.

#### What You Need to Do:

- 1. Ensure that we have your correct email address on file.
- 2. Watch for an email from us containing your digital certificate and license card.
- 3. Save the PDF files securely for your records.

If you have any questions, you may contact the Health Professional Licensing Office (HPLO) at 671-735-7404/07/08/09/10/11/12 between the hours of 8:00 a.m. to 5:00 p.m. or you may also send email inquiries to hplo@dphss.guam.gov.

Thank you for your cooperation as we make this transition. We appreciate your understanding and look forward to serving you efficiently.

Respectfully,

Breanna B. Sablan, PCIV HPLO Acting Administrator