

# Guam Board of Nurse Examiners

Thursday, January 9, 2025, at 3:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/85836147119?pwd=5pmoOgkWKFOh7Tn5z5iSOitw9lmVO7.1>

Meeting ID: 858 3614 7119

Passcode: 620263

## MINUTES

Item		Discussion		Responsible Party	Reporting Timeframe	Status
I	Call to Order	Chaired by: Greg Woodard		Chair	1504	Called to Order
	Proof of Publication	Guam Daily Post Ads and Public Portal; January 2 and January 7		HPLO	1504	Confirmed
	Roll Call	<b>GBNE Members:</b> <u>Virtual Attendance:</u> ☑Greg Woodard, APRN-NPC, AOCNP, Chair ☐Anna Varghese, RN, DNP, Secretary ☑Charlotte Huntsman, GMRC, Public Member ☑Philip John Calalo, DNP, RN, Vice Chair ☑Brenda Manzana, LPN, Member ☐Gia Ramos, RN, Treasurer ☑Margarita Gay, Member	<b>Other Attendees:</b> <u>Virtual Attendance:</u> Breanna Sablan, HPLO Acting Administrator Raelia Gogue, HPLO Rosemary Carman, HPLO Peter John Camacho, DPHSS, Deputy Director Jay Matthew Strader, Legal Counsel Don Sulat, DPHSS/HPLO Relida Sumaylo, DPHSS/Executive Officer Cherlea Neitzer, Applicant Julianne Hernandez, PDN Reporter	GBNE	1505	Quorum Established
II	Election of Officers	The meeting began with the election of officers for the upcoming year. B. Manzana nominated G. Woodard for the position of chair, and P.J. Calalo nominated A. Varghese, despite her absence. After a vote, G. Woodard was elected chair with 5 votes, while A. Varghese received 4 votes. Next, the election for vice-chair was held. G. Woodard nominated P.J. Calalo, and M. Gay nominated A. Varghese. A. Varghese received the majority vote, securing the vice-chair position. For the role of treasurer, B. Manzana nominated P.J. Calalo, while G. Woodard nominated G. Ramos. After a vote, P.J. Calalo was elected treasurer. The election for secretary followed, with B. Manzana nominating M. Gay and G. Woodard and P.J. Calalo both nominating B. Manzana. After the vote, B. Manzana was elected secretary for the year 2025.		GBNE	1505	New Officers Elected
III	Approval of Agenda	Motion to approve: B. Manzana; 2 <sup>nd</sup> : C. Huntsman.		GBNE	1515	Unanimously Adopted
IV	Approval of Minutes	Minutes dated 12/12/24 Motion to approve: M. Gay; 2 <sup>nd</sup> : G. Woodard.		GBNE	1515	Unanimously Approved
V	Treasurer's Report	No report		G. Ramos	1517	No Report

Item		Discussion	Responsible Party	Reporting Timeframe	Status
VI	Committee Reports	<b>Rules and Regulations (Proposed).</b> Tabled for next meeting	GBNE	1517	Tabled
VII	Nursing Education	<b>A. Nurse Assistant Annual Report – GMTC</b> Tabled for next meeting	A. Varghese	1520	Tabled
VIII	Administrator's Report		B. Sablan	1520	No Report
		<b>A. GBNE Complaints</b>			
		1. <b>GBNE-CO-20-007/1, 2, 3, 4, 6 &amp; 7 Received 9/16/20.</b> The procurement process is still ongoing to hire an off-island investigator. Once an award or purchase order is finalized, an update will be provided to the board.	G Woodard		Awaiting Procurement of Expert Consultant,
IX	Old Business	<b>A. Continuing Education</b>		1521	
		1. <b>Sexual Assault Nurse Examiners (SANEs)</b> B. Sablan provided additional information regarding the Governor's Community Outreach Federal Programs Office's grant for training sexual assault nurse examiners (SANEs). The grant, which was applied for by the HPLO for the GBNE, funded training for nurses and a pediatrician, Dr. Del Rosario, to conduct sexual assault exams at the Healing Heart Crisis Center to collect evidence for prosecution. The inquiry from Ms. Flores sought continuing education (CE) for the trained professionals, but it was clarified that the board does not handle continuing education. A. Varghese was consulted, and it was noted that the board's role is to regulate licenses, not to provide CE. It was further explained that the request was to have the board recognize the SANE training as CE hours, although the board cannot certify the nurses as SANEs—only an official certifying body can do that. The board can, however, recognize the training as part of continuing education for certified nurses. A. Varghese and other board members discussed the distinctions between the SANE certification and other types of training, and it was agreed that the board could recognize the certification but not issue it. G. Woodard and other board members discussed the grant, which trained ICU nurses and two from Todo Maulek at GMH. The training is divided into adult and pediatric specialties. These nurses are now certified as SANEs, and they may be added to on-call schedules if needed for court testimony. It was confirmed that the certification came through the grant, which was acknowledged as a necessary service for the island of Guam. B. Manzana also commented that, much like APRN certification, SANE certification is essential for practice, and no changes were needed for the board's processes regarding certification recognition or CE approval.	GBNE		Noted, GBNE will Acknowledge SANE as a CE but will not Administer the Training
X	New Business	<b>A. Endorsement</b>		1529	
		1. <b>Cherlea Neitzer, CAN</b> C. Neitzer, a Certified Nursing Assistant (CNA), appeared before the board to request an endorsement of her CNA license, which was originally issued in Indiana. G. Woodard inquired about the specifics of her situation and the reason for her request. C. Neitzer explained that while she has passed all necessary exams, demonstrated required skills, and maintained an active license for nearly 16 years, she falls short of Guam's classroom	GBNE		Unanimously Approved

Item		Discussion	Responsible Party	Reporting Timeframe	Status
		<p>hour requirement. Indiana requires only 30 classroom hours, whereas Guam mandates 40. She stated that the discrepancy of 10 classroom hours is the sole issue preventing the endorsement and left the decision to the board's discretion.</p> <p>During the discussion regarding C. Neitzer's request for endorsement of her Indiana CNA license, it was noted that Guam's regulations require 40 classroom hours, while Ms. Neitzer completed 30 classroom hours in Indiana. Additional information was provided, emphasizing that Ms. Neitzer has been licensed since 2009, has extensive work experience, and has participated in continuing education, including training in home health care. However, she acknowledged that her home health certification is no longer valid.</p> <p>G. Woodard clarified that Ms. Neitzer is seeking an endorsement rather than applying for a new license and compared the situation to an RN seeking license endorsement in a different state. Legal counsel and board members agreed that her longstanding practice and lack of disciplinary actions could warrant consideration for endorsement, despite the classroom hour discrepancy. It was noted that the application was flagged due to the missing 10 hours, but her professional experience and compliance with Indiana's requirements were highlighted as significant factors.</p> <p><i>Motion to approve: G. Woodard; 2<sup>nd</sup>: C. Huntsman.</i></p>			
XI	Announcements	<p>An update on the GCC program was requested, and B. Sablan mentioned that she had not received an update but would forward an email with the relevant information to the board, which included details on the timeline for personnel or the administrator for the APN or ADN program.</p> <p>As the meeting drew to a close, G. Woodard expressed his enjoyment of working with the board members and proposed ideas for the upcoming year. One suggestion was to have metal badges for the board members, similar to police badges. He also proposed revisiting the issue of reimbursement for board members' time, though it was unclear if the board had the authority to make changes in that area. Additionally, G. Woodard supported a proposal from C. Huntsman to hold some meetings in person, acknowledging the convenience of virtual meetings but recognizing the benefits of face-to-face interactions. The board members agreed that holding some meetings in person was a good idea.</p> <p>Next Scheduled Meeting will be Thursday, February 13, 2025 at 3pm.</p>	GBNE	1537	Set Meeting Date
XII	Adjournment	<i>Motion to Adjourn: G. Woodard; 2<sup>nd</sup>: M. Gay.</i>	GBNE	1541	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted: 1/27/25

Submitted by Don Sulat:

Date: 2/9/25