



Guam Board of Barbering and Cosmetology

Department of Public Health & Social Services

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REGULAR SESSION MINUTES

Monday, June 4, 2018

Terlaje Professional Bldg., Hagåtña

HPLO Conference Room, Ste. 209

MEMBERS PRESENT: Jenneth Quiambao, Chairperson; Marcy Tiong, Vice Chairperson; Andrew Hernandez, Secretary; Juannet Torres, Treasurer

MEMBERS ABSENT:

OTHERS: Heather Narcis, HPLO

TOPIC	DISCUSSION	ACTION
Call to Order	Chair called the meeting to order at 9:18 a.m. as a Reconvened Regular Session Meeting.	<i>Quorum Established</i>
Proof of Publication	Mrs. Torres moved to approve publication of meeting on May 28, 2018 and May 31, 2018. Mr. Hernandez seconded. All in favor; motion carried	<i>Proof of Publication reviewed and approved.</i>
Review and Approval of Agenda	Mrs. Torres moved to discuss Old Business after New Business. Mr. Hernandez seconded. All in favor; motion carried.	<i>Agenda approved as amended.</i>
Review and Approval of Minutes	<p>A. April 2, 2018</p> <ul style="list-style-type: none"> - Mr. Hernandez moved to approve the April 2, 2018 minutes as written. Mrs. Torres seconded. All in favor; motion carried. <p>B. May 7, 2018</p> <ul style="list-style-type: none"> - Minutes not available. - Mr. Hernandez moved to table minutes. Mrs. Torres seconded. All in favor; motion carried. 	<p><i>April 2, 2018 minutes approved as written.</i></p> <p><i>May 7, 2018 minutes tabled as it was unavailable.</i></p>
Old Business	<p>A. Rules and Regulations</p> <ul style="list-style-type: none"> - Mrs. Torres moved to schedule a working session for June 25, 2018 at 8:00 a.m. Mr. Hernandez seconded. All in favor; motion carried <p>B. Social Media Advertisement</p> <ul style="list-style-type: none"> - Joy Ann Mendoza Gapanayao, offering home services for Hair Rebonding - Now posting as Joy Zei - Ms. Narcis put subject back unto agenda as HPLO has received her response letter. - Mrs. Torres read letter aloud. 	<p><i>A. Working session scheduled for June 25, 2018.</i></p> <p><i>B. Ms. Narcis will inform Ms. Gapanayao to discard products as she is not licensed to sell the product.</i></p>

APPROVED – JULY 16, 2018

	<ul style="list-style-type: none"> - Ms. Gepanayao posted, on June 2, 2018, selling Brazilian treatment solutions. - The product posted is in a clear bottle with no label, board members were unfamiliar to product. - Mr. Hernandez moved to send another letter to Joy Gepanayao informing her to discard products as she is not licensed to sell products. Mrs. Torres seconded. All in favor; motion carried. <p>C. New – Establishment Application</p> <ol style="list-style-type: none"> 1. La Bijou Beauty & Hair Studio <ul style="list-style-type: none"> - Applicant submitted pending Sanitary Inspection Report. - Mr. Hernandez moved to approve La Bijou Beauty & Hair Studio. Mrs. Torres seconded. All in favor; motion carried. <p>D. New – Application for Apprentice License and Examination</p> <ol style="list-style-type: none"> 1. Santos, Keith – Cosmetologist <ul style="list-style-type: none"> - Applicant submitted pending Court Ordered Restitution documents. - Mr. Hernandez moved to approve Santos, Keith for Apprentice License and Examination. Mrs. Tiong seconded. All in favor; motion carried. 	<p><i>C. La Bijou Beauty & Hair Studio has been approved for Establishment License.</i></p> <p><i>D. Santos, Keith has been approved for Apprentice License and to take Examination.</i></p>
<p>New Business</p>	<p>A. New – Application for Apprentice License and Examination</p> <ol style="list-style-type: none"> 1. Mulhern, Roberta Denise – Esthetician <ul style="list-style-type: none"> - Ms. Mulhern needs a new Supervisor to sign Agreement to Supervise as Ms. Chelsa Chester is currently supervising another apprentice. - Mr. Hernandez moved to table Mulhern, Roberta Denise as application is incomplete. Mrs. Tiong seconded. All in favor; motion carried. 2. Pelleja, Christa – Esthetician <ul style="list-style-type: none"> - Mr. Hernandez moved to approve Pelleja, Christa for Apprentice License and Examination. Mrs. Tiong seconded. All in favor; motion carried. <p>B. New – Establishment Application</p> <ol style="list-style-type: none"> 1. Guam Genic Corporation <ul style="list-style-type: none"> - Mr. Hernandez moved to approve Guam Genic Corporation for Establishment License. Mrs. Torres seconded. All in favor; motion carried. 	<p><i>A. Mulhern, Roberta Denise has been tabled due to incomplete application. Ms. Mulhern must have a new supervisor sign Agreement to Supervise</i></p> <p><i>Pelleja, Christa has been approved for Apprentice License and Examination.</i></p> <p><i>B. Guam Genic Corporation has been approved for Establishment License.</i></p>
<p>Other</p>	<p>A. An establishment owner would like to know if they have to do a new application to change ownership while she is off-island for a week.</p> <ul style="list-style-type: none"> - Establishment owner will need to submit statement that she is leaving and indicate who will be in charge. 	<p><i>A. Establishment owner will need to submit statement for changes.</i></p>

	<p>B. Public Hearing of Scheduled Fees</p> <ul style="list-style-type: none">- Ms. Narcis mentioned that the Pharmacy Board, per legal counsel advisement, made a motion during a Regular Session Meeting to move forward in sending packet to the Legislative Office, after public comments are received, reviewed, and completed.- Ms. Narcis also informed the board that, as per the Administrative Adjudication Law, the board must provide a compact impact statement.- Mrs. Torres moved to move forward with sending Proposed Schedule of Fees to the Legislative Office after June 5th. Mr. Hernandez seconded. All in favor; motion carried.	<p>B. Board Members approved to send the Proposed Schedule of Fees to Legislative Office after June 5, 2018, if no comments received.</p>
Announcement	<p>The next Guam Board of Barbering and Cosmetology Regular Session Meeting is scheduled for Monday, July 2, 2018 at 9:00a.m, HPLO Conference Room.</p> <ul style="list-style-type: none">- Mrs. Torres moved to approve the next scheduled Regular Session Meeting. Mr. Hernandez seconded. All in favor; motion carried.	<p>Next Board Meeting date approved.</p>
Adjournment	<p>Mr. Hernandez motioned to adjourn meeting at 10:05 a.m. Mrs. Tiong seconded. All in favor; motion carried.</p>	<p>Meeting adjourned at 10:05 am.</p>