



Department of Public Health & Social Services
GUAM BOARD OF BARBERING AND COSMETOLOGY

194 Hernan Cortez Ave. Terlaje Professional Building, Suite 213
Hagåtña, Guam 96910

Website: <https://guamhplo.org/gbbc>
Contact No.: (671) 735-7404/07-12

RENEWAL APPLICATION FOR LICENSE CHECKLIST

- ___ Complete Application
- ___ One (1) 2"x 2" photo (within the last 60 days, signed and dated on the back)
- ___ Continuing Education Report must be fully completed and signed, Attach Certificate of Completion.
- ___ Payment fee
(#5 on the Record of Payment. Payments can be made online at: <https://guamhplo.org/gbbc/pay>)
(Note: if license is expired, there is a Late Renewal Fee of \$20. #13 on the Record of Payment)

RENEWAL APPLICATION FOR LICENSE

License Number: _____

Please check mark one of the following:

- COSMETOLOGIST MANICURIST BARBER ESTHETICIAN INSTRUCTOR

Full Name: _____

Contact No.: _____ Email Address: _____

Date of Birth: _____ Social Security No.: _____

Place of Employment: _____

Work Contact No.: _____

Mailing Address: _____

Please answer the following questions based on your last initial or renewal application

- | | NO | YES |
|---|--------------------------|--------------------------|
| 1. Have you ever been convicted of a crime (misdemeanor or felony), in Guam or any state, by the federal government, or by any other jurisdiction within the past 10 years? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there a criminal complaint accusation or information presently pending against you or are you currently under indictment, on Guam or any state, by the federal government, or by any other jurisdiction? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Has any professional or occupational license, certification, or permit held by you been fined, suspended, revoked, refused, or denied on Guam or any state, by the federal government, or by any other jurisdiction? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you ever had a civil order, verdict or judgment entered against you in any court of competent jurisdiction, on Guam or any state, by the federal government, or by any jurisdiction? | <input type="checkbox"/> | <input type="checkbox"/> |

Attach a letter of explanation for any "YES" answer. Include the charge, date of conviction, civil judgment or order, county jurisdiction, state, and disposition of charges.

I certify under penalty of perjury under the laws of Guam that the information is true above and all information submitted with the renewal application is true and correct. Further, I have completed the required continuing education requirements for my license renewal as stipulated in Public Law 30-152 §18128.4

Applicant Signature

Date



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CONTINUING EDUCATION REQUIREMENTS

In compliance with Public Law 30-152 Barbering and Cosmetology Act of 2010 of the Guam Board of Barbering and Cosmetology, all licensees are required to submit documented continuing education hours for renewal of license(s).

Continuing Education Hours may include:

1. Membership in national or local associations:
 A Membership in a national or local association of the licensee’s area of specialty will provide a maximum of two (2) credit hours within the renewal period.
2. Online Webinars to appropriate professional materials – one (1) credit hour per webinar, maximum of two (2) webinars within the renewal period.
3. Conference – one (1) credit hour per conference hour, a maximum of three (3) conference hours. The conference must be within the renewal period.
4. Teaching, Workshop, In-Salon Training – one (1) credit hour of teaching, workshop, in-services limited to three (3) credit hours within the renewal period (all must be pre-approved by the Board at least 90 days prior to commencement (§18128.4(h)).
5. Sanitation, Equipment Sterilization, and/or Client Protection Training – one (1) credit hour of training, a maximum of two (2) credit hours within the renewal period.

NOTE:

Per Public Law 30-152 §18128.4(f) – Cosmetology licensees or instructor licensees who are at least **sixty-five (65) of age, AND** have held a cosmetology or instructor license for at least **fifteen (15) years** will only be required to complete **two (2) hours** of continuing education in Health and Safety.

CONTINUING EDUCATION REPORT

Please Type or Print in black or blue ink only:

Full Name (Last, First, Middle):			
Email Address:		Contact No.:	License No.:
Mailing Address:		Employer:	
Continuing Education Record: In compliance with the Barbering and Cosmetology Act of 2010 (P.L. 30-152), the Guam Board of Barbering and Cosmetology will be requiring proof of six (6) hours of contained education hours (P.L. 30-152 §18128.4) related to the following Topics: Four (4) hours; Cosmetology, Barbering, Barber-Style, Manicuring, Esthetician, Electrology. Two (2) hours: Health & Safety relative to sanitation, sterilization of equipment, and client protection.			
DATE	TOPIC	ORGANIZER’S NAME	HOURS
Total number of credit hours:			

I understand that my application will not be accepted for processing until it has been completed in it’s entirely and therefore. I hereby affirm and declare that the above informing is true and correct and that any fraudulent entry may be considered a cause for rejection or subsequent revocation. Furthermore, I understand that it is my responsibility to provide the necessary documentation to support my continuing education hours for my renewal application to be considered complete.

Applicant Signature

Date



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RECORD OF PAYMENT

I. IDENTIFICATION

Name: _____

Mailing Address: _____

Signature: _____ Date: _____

II. VERIFICATION OF LICENSURE: Print the full name used on original license & your social security number.

Name: _____ SS#: _____

III. FEES: Pursuant to P.L. 25-188, Section 18127, The Board shall promulgate rules and regulations to charge for fees for examination, licensure and renewal of licensure and penalties, as appropriate, in accordance with the Administrative Adjudication Law.

Please make all checks or money orders payable to **TREASURER OF GUAM**.

Online payments can be made at <https://guamhplo.org/gbbc/pay> (additional 5% convenience fee).

All fees are **NON-REFUNDABLE**.

Please check your request(s):

- | | | |
|--------------------------|--|-----------|
| <input type="checkbox"/> | 1. Examination & Regulations as a Cosmetologist, Electrologist, Manicurist, or Esthetician | \$ 20.00 |
| <input type="checkbox"/> | 2. Re-Examination as a Cosmetologist, Electrologist, Manicurist, or Esthetician | \$ 10.00 |
| <input type="checkbox"/> | 3. Examination and Registration as an Instructor | \$ 20.00 |
| <input type="checkbox"/> | 4. Re-Examination and Registration for an Instructor | \$ 10.00 |
| <input type="checkbox"/> | 5. Renewal of Certificates | \$ 4.00 |
| <input type="checkbox"/> | 6. Cosmetological Establishment License and Certificate | \$ 20.00 |
| <input type="checkbox"/> | 7. Renewal of Cosmetology Establishment License | \$ 4.00 |
| <input type="checkbox"/> | 8. School of Cosmetology License and Certificate | \$ 100.00 |
| <input type="checkbox"/> | 9. Renewal of School of Cosmetology License and Certificate | \$ 25.00 |
| <input type="checkbox"/> | 10. Photocopy of record per page | \$ 1.00 |
| <input type="checkbox"/> | 11. Initial Application Fee for Japanese Cosmetologist (P.L. 30-152 / §18115.1) | \$ 200.00 |
| <input type="checkbox"/> | 12. Annual Special License Fee for Japanese Cosmetologist (P.L. 30-152 / §18115.1) | \$ 800.00 |
| <input type="checkbox"/> | 13. Late Renewal Fee | \$ 20.00 |

FOR OFFICE USE ONLY: Payment Check Money Order Cash Credit Card

Field Receipt #: _____ **Date Paid:** _____

Account #: 324156347 / 5211339