



RENEWAL ESTABLISHMENT APPLICATION CHECKLIST

- Complete Application
- Copy of current “**BUSINESS LICENSE**”
- Copies of Employee’s License
- Record of Payment

RENEWAL ESTABLISHMENT APPLICATION

Establishment License Number: _____

Please check mark one of the following:

- Barber Shop Beauty Salon School of Cosmetology Other:

*Please print or type: **Incomplete application will NOT be processed.***

Name of Establishment:		Telephone No:
Street Address of Establishment:		
Mailing Address of Establishment:		
Name of Owner:		Telephone No:
Email Address of Owner:		
Mailing Address of Owner (if different from Establishment):		
Name of Licensed Cosmetologist/Barber Operating Establishment AND License Number:		
1.		
2.		
Cosmetologist(s) Barber (s) Working in Establishment (Include License Numbers for Each):		
1.	4.	
2.	5.	
3.	6.	
Apprentice(s) Working in Establishment:		
1.	4.	
2.	5.	
3.	6.	
As owner of the establishment I understand that I will notify the Guam Board of Barbering and Cosmetology within 15 days in writing of any change. I understand that my establishment license maybe revoked or suspended for failure to comply with provisions of laws regulations.		

Establishment Owner Signature and Date: _____



RECORD OF PAYMENT

I. IDENTIFICATION

Name: _____

Mailing Address: _____

Email Address: _____ Phone No. _____

Signature: _____ Date: _____

II. Verification of Licensure: Please print the complete name used on original license and your social security number.

Name: _____ Social Security No. _____

III. Fee: Pursuant to P.L. 25-188, Section 18127, The Board shall promulgate rules and regulations to charge for fees for examination, licensure and renewal of licensure and penalties, as appropriate, in accordance with the Administrative Adjudication Law.

1.	Examination & Regulations as a Cosmetologist, Electrologist, Manicurist, or Esthetician	\$20.00
2.	Re-Examination as a Cosmetologist, Electrologist, Manicurist, or Esthetician	\$10.00
3.	Examination and Registration as an Instructor	\$20.00
4.	Re-Examination and Registration for an Instructor	\$10.00
5.	Renewal of Certificates	\$4.00
6.	Cosmetological Establishment License and Certificate	\$20.00
7.	Renewal of Cosmetology Establishment License	\$4.00
8.	School of Cosmetology License and Certificate	\$100.00
9.	Renewal of School Cosmetology License and Certificate	\$25.00
10.	Photocopy of record per page	\$1.00
11.	Initial Application Fee for Japanese Cosmetologist (P.L. 30-152 / § 18115. 1)	\$200.00
12.	Annual Special License Fee for Japanese Cosmetologist (P.L. 30-152 / § 18115. 1)	\$800.00
13.	Late Renewal Fee	\$20.00

NOTE: ALL CHECKS AND MONEY ORDER BE MADE PAYABLE TO "TREASURER OF GUAM". PRESENT THIS FORM WITH PAYMENT TO THE CASHIER AT TREASURER OF GUAM THEN RETURN THE PROCESSED FORM TO GBBC. OFF ISLAND APPLICANTS, RETURN THIS FORM WITH YOUR PAYMENT TO GBBC AT THE ABOVE ADDRESS. ALL LICENSE/CERTIFICATES ARE NON-TRANSFERRABLE. ALL FEES ARE NON-REFUNDABLE

FOR OFFICE USE ONLY: FORM OF PAYMENT: CASH CHECK MONEY ORDER CREDIT CARD

Field Receipt: _____ Date Paid: _____



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CASHIER'S COPY

Account #: 324156347